A large, light blue diamond graphic with a faceted surface, serving as a background for the title text.

# **Training and Qualifications in Drilling and Sawing**

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# **Introduction**

This guide has been produced by the Drilling and Sawing Association (DSA) in partnership with industry training body CITB and Build UK to help you identify the appropriate training to qualify your workforce. Ensuring that all your employees have achieved the relevant qualifications and hold the right CSCS cards can assist you in gaining access to sites.

The DSA is committed to its Members in helping create a positive role within the Specialist Contractor sector of the construction industry.

Working hard over many years DSA was the first “Specialist Contractor Association” to develop and implement our own apprenticeship scheme in association with CITB, with Competency cards being issued well before CSCS cards and NVQ’s. DSA has been pushing hard to change the mind-set of the Construction industry over many years to give Drilling and Sawing the recognition it deserves as a highly skilled trade.

DSA members benefit from approved operator training courses and the adoption of national safety standards and working codes of practices, as well as affiliation with other recognised construction industry national associations. The DSA also provides a forum for members to meet within an organised framework to discuss and share their ideas on new technologies and the future development of the industry as a whole.

## **Mission Statement**

The DSA’s mission is to promote the work of professional drilling and sawing contractors by highlighting the main advantages of cutting concrete with diamond tools, which include precision cutting within the shortest time scale, reduced noise, dust and debris and maintenance of structural integrity.

# Checklist for Qualifying your Workforce

Develop a Training and Development Plan with the support of your CITB Company Development Advisor to identify and map out the training needs of all your employees

For each operative, find a training provider that delivers the appropriate training and register them for the S/NVQ

Identify the CSCS card that the operative requires, book the relevant Health, Safety and Environment Test and make sure that they pass it

Complete and submit the CSCS application form for the appropriate CSCS card

Support the operative to carry out the training and obtain the S/NVQ

Claim CITB Grant for the achievement of the S/NVQ

Complete and submit a new CSCS application form for a Skilled Worker card in Drilling and/or Sawing

Identify and plan refresher training as required

If the operative progresses to a supervisory or management role, review their training and qualification requirements by contacting the CITB National Specialists Team

# Choosing the Right Training

Operatives qualified in the Drilling and Sawing trades should hold the Level 2 NVQ in Specialist Concrete Operations – Drilling and Sawing and obtain the blue CSCS Skilled Worker Card in the occupation Diamond Drilling and Sawing.

Depending on the level of experience and competence of the operative, there are a number of training routes available to obtain the S/NVQ:

- **New entrant with no previous experience in construction**

There is a Specialist Apprenticeship Programme (SAP) available

- **Operatives with construction experience but little or no knowledge of Drilling and Sawing –**

Specialist Up-skilling Programme (SUP) – for 360 Pedestrian Operated Crusher & Breaker

- **Experienced Drilling and Sawing operatives –**

On Site Assessment and Training (OSAT) and Experienced Worker Practical Assessment (EWPA) routes

When registering an operative for the S/NVQ, the DSA will usually carry out a pre-course interview to assess and profile the operative's existing skills and assign them to the appropriate training route. An NVQ Level 2 is the minimum qualification required to obtain a skilled operative (Blue) CSCS Card. Details of the different training routes, including duration, cost and grant available, can be obtained from the DSA.

- **Supervisors –**

- **Level 3 in Occupational Work Supervision**

This level 3 qualification has either the OSAT or Up-Skilling route available for experienced or new supervisors advancing to this role. The qualification meets DSA and UK Build standards.

- **Managers–**

- **Level 6 in Construction Contracting Management.**

Course carried out over 12 days for experienced or new managers.

Approved by CITB and grant assisted.

# Drilling and Sawing – Routes for Training and Qualification

Course	Type of Candidate	Duration	Delivery	Training and Assessment	Cost	Aims and Objectives	CITB Grant support
<b>Specialist Apprenticeship Programme (SAP)</b>	New entrants with no previous construction experience  Aged 16+	24 months	21 days off-site training  On-site training  On-site assessment	The employer must allow for off-site training and on-site assessment and provide a mentor for the apprentice.  The apprentice must complete a portfolio	Depends on numbers and location but should not exceed CITB grant available	NVQ Level 2 Specialist Concrete Occupations	£7,650 + 10% Supplementary Payment (if eligible)
<b>Specialist Upskilling Programme (SUP) – 360 Pedestrian Operated Breaker</b>	Operatives with construction experience and transferable skills but little or no knowledge of Remote Controlled Machines  Requires a minimum of 5 days occupational training	12 months	5 - 13 days off-site training  On-site assessment	The employer must allow for off-site training and on-site Assessment.  The operative must complete a portfolio	Depends on numbers and location	NVQ Level 2 Demolition Plant DSA Card affiliated to CSCS	£2,775 + 10% Supplementary Payment (if eligible)
<b>Specialist Upskilling Programme (SUP) – Occupational Work Supervision</b>	Operatives with construction experience and transferable skills looking to progress to a supervisory roll or supervisors looking to gain qualification.	12 months	10 days off-site training	The employer must allow for off-site training.  The operative must complete a portfolio	Depends on numbers and location	NVQ Level 3 Occupational work supervision	£2,225 + 10% Supplementary Payment (if eligible)
<b>On-Site Assessment and Training (OSAT)</b>	Experienced Drilling and sawing operatives without the S/NVQ  Must be working on Drilling and Sawing operations.	Typically, 4 – 5 assessor visits over 6 months	Up to 4 days off-site training (if required)  On-site assessment	The employer must allow for off-site training and on-site assessment  The operative must complete a portfolio	Typically, £1200 – varies dependant on Location	NVQ Level 2 Specialist Concrete Occupations	NVQ Achievement Grant = £400 + 10% Supplementary Payment (if eligible)
<b>Experienced Worker Practical Assessment (EWPA)</b>	Experienced Drilling and Sawing Operatives without the S/NVQ  Must be working on Drilling and Sawing operations.	1-2 Days	Simulation Based Activities and Observations	The Operative must complete a portfolio  Employers Endorsement	Typically, £1050	NVQ Level 2 Specialist Concrete Occupations	NVQ Achievement Grant = £400 + 10% Supplementary Payment (if eligible)
<b>Specialist Upskilling Programme (SUP) – Construction Contracting Management</b>	Operatives with construction experience and transferable skills looking to progress to a supervisory roll or supervisors looking to gain qualification.	12 months	12 days off-site training	The employer must allow for off-site training.  The operative must complete a portfolio	Depends on numbers and location	NVQ Level 3 Occupational work supervision	£2,500 + 10% Supplementary Payment (if eligible)

# More about DSA Apprenticeships

Apprenticeships are practical work-based schemes developed by the construction industry to help plug the skills gaps in the sector. Apprenticeships offer a structured training programme for an Apprentice, combining college study with on-the-job training. Apprenticeships lead to respected qualifications – NVQs and SVQs, which prove that the standards of work expected in the industry have been met, supported by work on core skills.

The DSA has developed a Drilling and Sawing Apprenticeship for our sector called the Level 2 NVQ Diploma in Specialist concrete occupations (Construction) in England and Wales and the SVQ Level 2 and 3 in Specialist Concrete Occupations for Scotland. The elements of an apprenticeship are

- Training and assessment - an assessor will award the NVQ Diploma by verifying the achievements such as courses off-site and the evidence gained on site;
- Work Based Evidence - gathering and recording a wide range of work experience. College training: Key Skills
- Key Skills - aims to promote and recognise those skills that are essential to all jobs. Key Skills include such experience as dealing with customers and working out the cost of materials. Depending on the requirements of the Framework, apprentices work towards achieving Key Skills at level 1 or 2.
- Diploma - after consultation with industry the Sector Skills Council developed the Construction Diploma, these new off- the-job training qualifications are a response to the changing needs of industry. They deliver the underpinning knowledge and understanding relevant to the S/NVQ. They are delivered by a taught programme of off-the-job training.
- Employment Responsibilities and Rights - all employers and employees have responsibilities and rights under employment law, and employment can be affected by other laws as well. This key element is included in the apprentices training programme.

**Course Summary:** The aim of this scheme is to train new starters in the Drilling and Sawing industry as operators and provide existing operators with the means of gaining additional categories of equipment to their existing skills. The training programme consists of 21 days' classroom training covering various modules set out within the qualification such as Diamond Drilling, further training takes place on-site carried out by the operatives' supervisors followed by 4 days' minimum assessment carried out by our assessor.

**Course Content:** Groups of approximately 6-12 delegates can be accommodated – per intake. The on-site training will be carried out during normal working hours under the supervision of a designated experienced person from the employer based on the DSA Code of Safe Working Practices.

If an employer is registered with CITB, is eligible to receive grants and the 10% Supplementary Payment, funding of up to £8415.00 is available over the two years of the apprenticeship. Funding is different for Scotland. Full details are available from CITB Apprenticeships, your Company Development Adviser or the CITB website for a copy of the employer pack

Within the programme, individuals will receive training in:

- Health and Safety
- Security of the Workplace
- Operating Power Tools
- An Efficient Working Environment
- Access Equipment
- Diamond Drilling
- Floor Sawing
- Track Sawing
- Chain / Ring / Hand Sawing
- Concrete Bursting
- Hydraulic Crunching
- remote controlled Crushing and Breaking
- Wire Sawing

The apprentice will also receive the following certification:

- IPAF Scissor Lift and Boom
- Fire Marshall
- Abrasive Wheel
- Confined Space
- Remote controlled Crushing
- PASMA Mobile Tower
- Manual Handling
- Asbestos Awareness
- Health and Safety Awareness
- First Aid

### **The Advantages of the Scheme**

- Apprentices are benefitting businesses across the construction industry and more and more employers recognise the value of investing in training to create competent and qualified workforce for the future.
- 40% of contract costs are allocated to Operative labour. Testimonies from current employers of apprentices on the scheme, shows that a trained and competent operator can work more efficiently and productively which results in fewer problems on site and less damaged to equipment. (DSA 2012 Survey – Current Employers Benefits of the Scheme)
- The scheme is linked to the NVQ Diploma Level 2 in Drilling and Sawing and an Apprenticeship Deed from the CITB.
- There are substantial grants available from the CITB for training via this route – see PRICES
- It is another factor in persuading clients that we have a professional, trained workforce, working to a code of Safe Working Practice.
- Scheme is recognised by CITB & Build UK.
- Apprentices will have access to discounts via Oyster travel cards and NUS + discount card.



# More about NVQ Level 2 in Drilling and Sawing

The Level 2 S/NVQ Diploma in Specialist Concrete Occupations (Construction) consists of a number of mandatory and optional units

Mandatory Units	Optional Units
Conforming to General Health, Safety and Welfare	Carrying out concrete bursting operations
Conforming to Productive Working Practices	Carrying out concrete Hand-held crushing and/or Remote-controlled plant operations
Moving Handling and Storing Resources	Carrying out wire sawing of concrete
Establishing Work Area Protection and Safety	Erecting and dismantling access/working platforms
Reshaping Using Hand Sawing Techniques	
Forming Drill Holes or Core in The Structural Fabric	
Forming Saw Cuts in Structural Fabric Material	

A Level 2 NVQ Diploma in Diamond Drilling and Sawing can be achieved through one of the following routes:

**On Site Assessment and Training (OSAT) Summary:** This route enables candidates to develop skills and knowledge in Diamond Drilling and Sawing. This route is linked to apprenticeships and trained operatives.

**Who this route is for:** It is suitable for anyone who is aged 19 or over and has worked in the diamond drilling and sawing trade for a number of years.

**What the route entails:** An assessor will observe the operative on-site to assess how they execute the different aspects of their job that are relevant to the NVQ. The assessor may consider training courses for the operative to attend if required.

**Duration:** This route is based around the assessor gaining access to the operative to observe them on-site.

**Experienced Worker (EWPA) Summary:** EWPA offers experienced operatives a way of achieving a qualification through simulation.

**Who this route is for:** It is available to experienced workers who do not require any further training and has a minimum of 2 years' experience in drilling and sawing.

**What the Route entails:** This route normally consists of the operative attending an off-site location to have their skills and knowledge assessed. A recorded discussion and job knowledge question session are the standard methods undertaken to assess the operative's occupational knowledge and understanding.

**Duration:** 1-2 Days

# More about Supervisor SUP

**Summary:** The program consists of 10 days off-site and will cover the following courses:

- SSSTS
  - Construction site supervisor
  - Behavioural issues
- and courses based on the diploma units towards their NVQ Diploma Level 3 qualification

This modular training programme is designed to provide the underpinning knowledge for a specialist sector craft operative to up-skill to a supervisory role and in so doing help develop their work-based evidence for the Level 3 NVQ Diploma in Occupational Work Supervision (Construction).

**Course Objectives / Outline:** This programme concentrates on the skills, knowledge and expertise to enhance the learners' awareness of the approach to supervision and handling people and different situations combined with the essential elements of Health & Safety and Environmental awareness. This will enable the individual and their company to gain the skills required to produce greater business efficiency and profitability through the learner understanding their own leadership style and the impact and influence this may have on others around them by linking to theory of leadership and management, but related to their specific work situations.

## **Qualification & Certification Gained:**

- Site Supervisor Safety Training Scheme (CITB) 2 Day – *Build UK Training Standard requirement*
- ABC Behavioural issues
- Monitoring and Allocating
- Method Statement and risk assessment
- Level 3 NVQ Diploma in Occupational work supervision
- Environmental Awareness and Sustainability
- Allocation and Effective Use of Time and Resources
- Effective Communication and Motivation

## **How the operative benefits from this programme:**

- Meets Build UK training standards
- Compliant with on-site requirements
- Provides confidence and understanding to undertake their job role more effectively

## **How the employer benefits from this programme:**

- Covers contractual health and safety requirements and employer responsibilities
- Work is carried out to the highest of standards including meeting deadlines and completing documentation
- Gaining a highly skilled work force
- Provide larger scope of business with main contractors

# More about Managers SUP

**Summary:** The program consists of 12 days off-site and will cover the following modules:

- Health and Safety
- Leadership and Management
- Communication and Customer Care
- Environmental and Sustainability
- Planning, Programming and Logistics
- Resources Management (Costs, Cash and Risk)

This modular training programme is designed to provide the underpinning knowledge for a specialist sector craft supervisor to up-skill to a management role and in so doing help develop their work-based evidence for the Level 6 NVQ Diploma in Construction Contracting Operations (General).

**Course Objectives / Outline:** This programme concentrates on the skills, knowledge and expertise to enhance the learners' awareness of the approach to contract management, handling people and different situations combined with the essential elements of Health & Safety, Environmental and sustainability, communication, planning, leadership and resources. This will enable the individual and their company to gain the skills required to produce greater business efficiency and profitability through the learner understanding their own leadership style and the impact and influence this may have on others around them by linking to theory of leadership and management, but related to their specific work situations.

## **Qualification & Certification Gained:**

- Site Management Safety Training Scheme (CITB) 5 Day – *Build UK Training Standard requirement*
- Level 6 Construction Contracting operations

## **How the operative benefits from this programme:**

- Gains a recognised level 6 qualification
- Compliant with on-site requirements
- Provides confidence and understanding to undertake their job role more effectively

## **How the employer benefits from this programme:**

- Covers contractual health and safety requirements and employer responsibilities
- Work is carried out to the highest of standards including meeting deadlines and completing documentation
- Gaining a highly skilled work force
- Provide larger scope of business with main contractors
- Meets Build UK training standards

# More about Demolition SUP

The DSA has recognised the need to react to forthcoming changes to the operation of remote controlled machines and have secured substantial up-skilling grants for its members. These changes mean that anyone operating remote machines will require either CPCS test for the D91 category or the DSA approved CSCS affiliated card. This programme is intended for Novice or less experienced operatives.

## Content

The programme will be open to any individual nominated by their employer.

The Training Programme will consist of 5 off-site training days which are spread over a period of 6 to 12 months and will include:

- 3 Days classroom and practical training
- 2 Days Mock Testing – to be undertaken once on-site experience is gained
- 1 Day on-site assessment

The classroom training is carried out at a nominated training centre and approved in-house trainer in England and Scotland where groups of approximately 4-6 persons can be accommodated. The on-site monitoring will be carried out during normal working hours under the supervision of a designated experienced person from the employer based on the DSA Code of Safe Working Practice. A log book will be provided to prove working hours.

Operatives will receive training in the following:

- Introduction to the machines
- Roles and responsibilities
- Preparing for work
- Traveling and manoeuvring
- Setting up for work
- Working tasks
- Shutting down
- General maintenance

## Advantages of the programme

- The programme is linked to an NVQ level 2 Diploma in Demolition Plant.
- There are substantial grants available from the CITB for training via this route
- It is another factor in persuading clients that we have a professional, trained workforce
- In line with current changes to new DSA approved CSCS affiliated card

## Training Programmes

<b>Title</b>	<b>Number of Days</b>
Specialist Up-Skilling for 360 Pedestrian Operated Breaker	5
Level 3 Specialist Supervisory Up-Skilling	10
Level 6 Managerial	15
Diamond Drilling (Basic / Advanced)	2
Floor Sawing	2
Hand Sawing	2
Table Sawing	1
Track Sawing	2
Wire Sawing	2
Hydraulic Bursting	1
Hydraulic Hand Crushing	1
Hydraulic Remote Controlled Crushing	2
Safe Use of Diamond Blades	1
Health and Safety for Drilling and Sawing Operatives	1

CITB Grant is available for these courses, dependant on the course duration. Contact your CITB Company Development Advisor for more details

## Training Courses Provided by Manufacturers

Contact DSA for full details of content, location and prices

<b>Manufacturer</b>	<b>Course Title</b>
Hilti GB	Diamond Drilling Track Sawing Wire Sawing
Husqvarna	Floor Sawing Robotic Crushing / Breaking Ring Sawing Track Sawing Wire Sawing
Tyrolit	Track Sawing Wire Sawing Floor Sawing Hand Operated Crushing Bursting
Golz UK Ltd	Slurry Fox
Pentrunder UK Ltd	Track Sawing Floor Sawing Diamond Drilling
ICS Blount Europe	Chain Saw
Premier Diamond Products Ltd	Dry Diamond Drilling
Pro-point Equipment Ltd	Safe use of Diamond Blades and Core Bits
Major Diamond Supplies Ltd	Trailer Drilling Rig

CITB Grant may be available for these courses, dependant on the course duration. Contact your CITB Company Development Advisor for more details

# CSCS Cards

## DSA CSCS Occupations

Occupation	CSCS Card & DSA affiliated	Qualification (S/NVQ)	Health, Safety and Environment Test required	Card Validity
Labourer	Construction Site Operative –Green	Level 1	Operative	5 years
Apprentice /Trainee	Trainee – Drilling and Sawing Red	Working towards Level 2	Operative	3 years (Non-Renewable)
Experienced Operative (No Qualification)	Experienced Worker - Drilling and Sawing and Demolition - Red	Working towards Level 2	Operative	1 year (Non Renewable)
Experienced Operative (Qualification)	Skilled Worker – Drilling and Sawing and Demolition - Blue	Level 2	Operative	5 years
Remote-controlled plant Operative (Qualification)	Trainee- Red Skilled Worker – - Blue	Level 2	Operative	5 years
Site Manager / Contracts Manager	Manager – Black	Level 4	Manager	5 years
Senior Manager / Director	Professional – White	Member of approved professional body	Manager	5 years

<p>To obtain a CSCS card, an individual must pass the Health, Safety and Environment Test relevant to the CSCS occupation – see table above.</p> <p>When preparing for the test, the individual should ensure that they use the range of revision materials available, including the latest edition of the ‘Question and Answer’ book and practice DVD.</p> <p>To book a test, which costs £ 19.50, and order revision materials, call <b>0344 994 4488</b> or visit <b><a href="http://www.citb.co.uk/Cards-testing/Health-Safety-environment-test/">www.citb.co.uk/Cards-testing/Health-Safety-environment-test/</a></b></p>	<ol style="list-style-type: none"> <li>1. Download the CSCS application form at <b><a href="http://www.cscs.uk.com">www.cscs.uk.com</a></b></li> <li>2. Contact a training provider to register for the S/NVQ if not already held</li> <li>3. Pass the relevant Health, Safety and Environment Test</li> <li>4. Complete the CSCS application form for the appropriate card and submit it to CSCS along with a passport photo and payment of £30.00</li> <li>5. Await the issue of the CSCS card, which should take 10 - 20 days depending on the payment method</li> </ol>
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# CITB Grants

Employers registered with CITB can claim grant for carrying out training and obtaining qualifications for their employees and labour only sub-contractors – even if they don't pay a levy contribution due to the Small Business Levy Exemption.

If you are carrying out training for any of your workforce, you should be claiming CITB grants for attendance and achievement on a wide range of courses including:

- Apprenticeships including Specialist Apprenticeships and Upskilling Programmes
- S/NVQ achievements
- Site Safety Plus
- Technical and Professional courses
- Short Duration off-the-job training.

Details of all the current grants applicable from 1 August 2016 – 31 July 2017 can be found on page 17.

You can claim for planned attendance on training courses that meet all your business needs through a Training and Development Plan. The grant is £50 per person for each full day (6 hours or more) and £25 per person for each half day (3 hours or more) of training completed and you will receive payment instalments throughout the year. This is available for a maximum number of days, based on the numbers of PAYE staff and labour-only sub-contractors you have declared on your CITB Levy Return. Grant is also available for training of 30 minutes or more which forms part of an approved Modular Training Programme (MTP).

If you do not have a Training and Development Plan, you can claim grant for Short Duration off-the-job training. The grant is £50 per person for each full day and £25 per person for each half day of training and you will need to complete and submit a claim form after each training course or qualification. This is also available for a maximum number of days, based on the numbers of PAYE staff you have declared on your CITB Levy Return. A claim form can be downloaded at

**[www.citb.co.uk/levy-grant/claiming-grants-available/](http://www.citb.co.uk/levy-grant/claiming-grants-available/)**



# CITB Grants for the 2016/2017 Grants Scheme

Employers registered with CITB who pay the levy and submit their Levy Returns on time may be eligible for a Supplementary Payment of 10% on top of the grant rates quoted below.

Training or Qualification	Grant Code	Amount of Grant	How to Claim
<b>Apprenticeship – SAP</b> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> year attendance</li> <li>• 2<sup>nd</sup> year attendance</li> <li>• VQ Level 2 achievement</li> <li>• Completion incentive</li> <li>• Contribution towards training costs</li> </ul>	A08	Total of up to £7,650 (VQ Level 2) <ul style="list-style-type: none"> <li>• £1,125 paid in 4 quarterly instalments</li> <li>• £1,125 paid in 4 quarterly instalments                             <ul style="list-style-type: none"> <li>• £400</li> <li>• £2,000</li> <li>• £3,000</li> </ul> </li> </ul>	Claim forms sent for both automatic payment of attendance grants on receipt of CAS deeds and VQ achievement and completion grants
<b>Specialist Upskilling Programme (SUP) 360 Pedestrian Operated</b> <ul style="list-style-type: none"> <li>• Attendance</li> <li>• VQ Level 2 achievement</li> <li>• Completion incentive</li> </ul>	A08	Total of up to <b>£2,775</b> <ul style="list-style-type: none"> <li>• £1,125 paid in 4 quarterly instalments                             <ul style="list-style-type: none"> <li>• £400</li> <li>• £1,250</li> </ul> </li> </ul>	Claim forms sent
<b>Specialist Upskilling Programme (SUP) Occupational Work Supervision</b> <ul style="list-style-type: none"> <li>• Attendance</li> <li>• VQ Level 2 achievement</li> <li>• Completion incentive</li> </ul>	A08	Total of up to <b>£2,225</b> <ul style="list-style-type: none"> <li>• £1,125 paid in 4 quarterly instalments                             <ul style="list-style-type: none"> <li>• £400</li> <li>• £700</li> </ul> </li> </ul>	Claim forms sent
<b>Specialist Upskilling Programme (SUP) Construction Contracting Management</b> <ul style="list-style-type: none"> <li>• Attendance</li> <li>• VQ Level 6 achievement</li> <li>• Completion incentive</li> </ul>	A09 A33 A99	Total of up to <b>£2500</b> <ul style="list-style-type: none"> <li>• £1200</li> <li>• £400</li> <li>• £900</li> </ul>	Claim forms sent
<b>Construction-related Work Experience</b> When required for a construction degrees	A19	<b>£30</b> per day to a maximum of <b>£7,200</b>	Submit claim form
<b>Site Safety Plus</b> <ul style="list-style-type: none"> <li>• Directors Role for Health &amp; Safety                             <ul style="list-style-type: none"> <li>• SMSTS</li> <li>• SSSTS</li> </ul> </li> <li>• Health and Safety Awareness</li> </ul>	A29	<b>£50</b> per day	Claim form sent (Claim form should be submitted if not received within 3 months of achievement)
<b>Short Duration off-the-job training</b> <ul style="list-style-type: none"> <li>• Attendance – 1 day or more courses (Minimum of 6 hours per day)</li> <li>• Attendance – ½ day courses (Minimum of 3 hours per day)</li> </ul>	B201	<b>£50</b> per day  <b>£25</b> for ½ day	Submit claim form on completion of training
<b>Training &amp; Development Plan</b> <ul style="list-style-type: none"> <li>• Attendance on any appropriate training course – minimum of 3 hours' duration (Shorter training sessions can be applied for)</li> </ul>	B102	<b>£50</b> per day	Contact your CITB Company Development Advisor

NB. Correct at time of print

# DSA Membership

The Drilling and Sawing Association is the only organisation that represents the interests of companies operating in the drilling and sawing industry and in 2014 we celebrated our 30<sup>th</sup> birthday. We are committed to improving standards within the industry by improving the standards of safe working practice, education and training.

Membership is open to Drilling and Sawing Contractors and Suppliers of Drilling and Sawing Equipment. By joining us as a Contractor, Supplier, Associate or Affiliate member you could raise your company's profile to a significant number of professional construction organisations.

In order to join the DSA companies will need to satisfy eligibility criteria but existing members enjoy a range of benefits

- **Raise your profile and generate more business** – promotion of your business as a reputable contractor through the DSA website, advertising material and listed in the Concrete Cutter Magazine that is distributed to thousands of potential clients.
- **Safe working** – access to the DSA Code of Safe Working Practice which provides a comprehensive statement of safe working practices in the Drilling and Sawing Industry.
- **Having a voice** – we actively encourage comments, discussions, new ideas and sharing of best practice. Members contribute to our AGM and quarterly board meetings to improve working practices and safety within our industry.
- **Save money** – we have access to a wide range of discounted products and services which are exclusively available for our members including our Insurance Scheme, funded training & NVQ's and Diploma's, publications and access to our Supply Members DSA discount structure.
- **Free advice** - we provide the latest information on legislation, training and marketing via email and website and quarterly Newsletters.
- **Membership of Build UK** – providing the DSA and its member's representation on a range of influential committees and organisation within the Construction Industry and with Government and decision makers. Build UK also provides free business helplines, access to an adjudication service and regular newsletters on construction matters.
- **Access to standard documentation** - including Health and Safety at Work Policy, day work rates, risk assessments, environmental policy and so on.
- **Training** - Developing your staff can make a real difference to your business. DSA membership gives you access to a wide range of discounted courses, funding for NVQs to have your workforce qualified. We also offer a fully funded Apprenticeship Scheme, designed by DSA in conjunction with the CITB, specifically for Drilling and Sawing Operations.

## Join DSA today

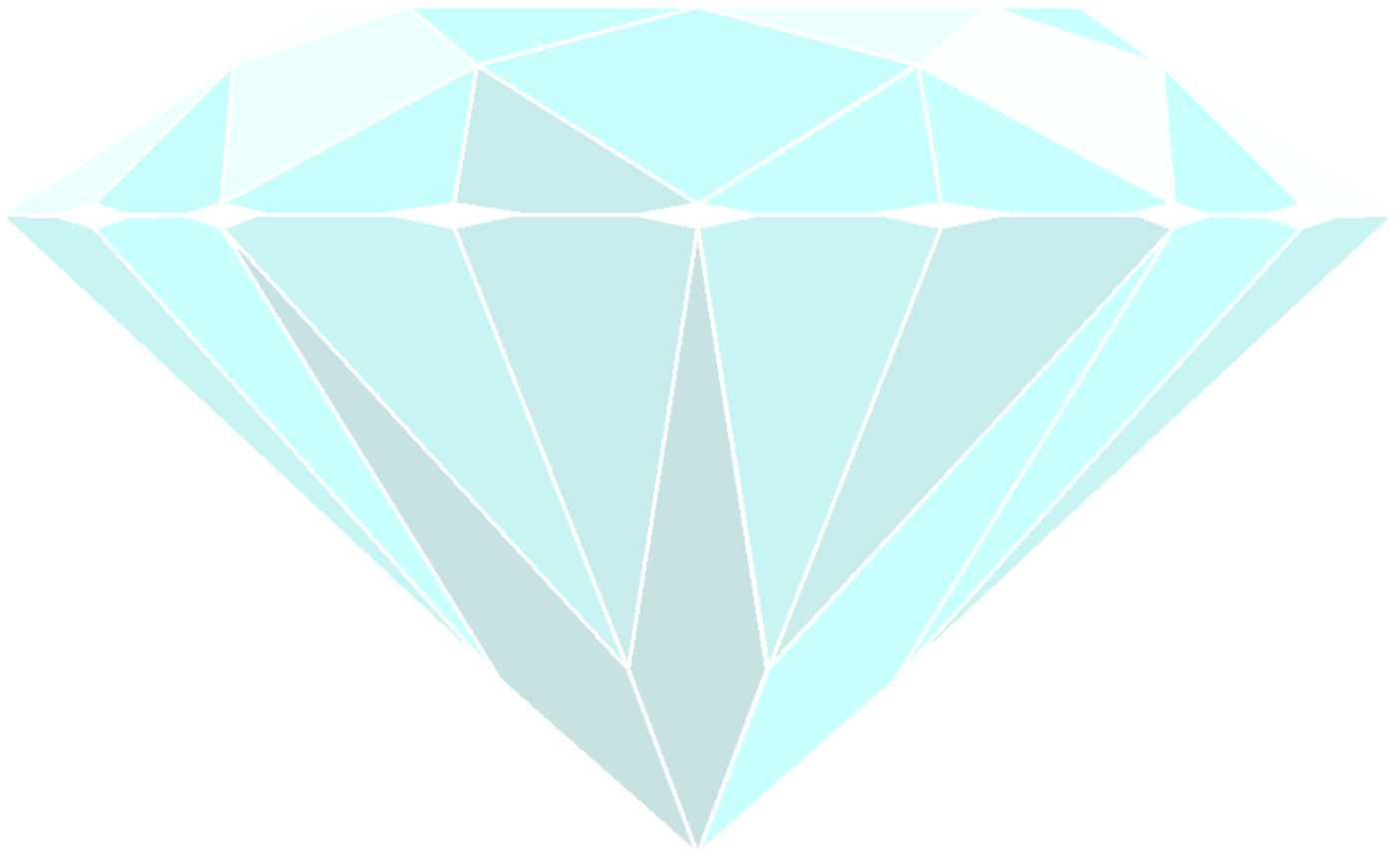
For details of the different membership categories and criteria and an application form contact us today

**telephone:** 0844 879 3452  
**email:** [dsa@drillandsaw.org.uk](mailto:dsa@drillandsaw.org.uk)  
**website:** [www.drillandsaw.co.uk](http://www.drillandsaw.co.uk)



## Useful Contacts

<p><b>Drilling and Sawing Association</b> Represents the interests of the drilling and sawing sector and offers advice, training and other services.</p>	<p><b>0844 879 3452</b> Joel Vinsant (Secretary)  <a href="http://www.drillandsaw.co.uk">www.drillandsaw.co.uk</a></p>
<p><b>Training and Assessment Consultants Ltd</b> Provides training and VQ assessment services for companies in the Drilling and Sawing sector</p>	<p><b>0115 985 2455</b>  <a href="mailto:info@tacltd.org.uk">info@tacltd.org.uk</a></p>
<p><b>CITB Company Development Advisor</b> A local point of contact to advise employers on training and grant</p>	<p><b>0300 456 5037</b>  <a href="mailto:central.sharedservices@citb.co.uk">central.sharedservices@citb.co.uk</a></p>
<p><b>CITB Levy and Grant Team</b> For all CITB Levy and grant enquiries</p>	<p><b>0344 994 4455</b>  <a href="mailto:levy.grant@citb.co.uk">levy.grant@citb.co.uk</a></p>
<p><b>CITB National Specialists Team</b> Provides national support to Specialist Contractors</p>	<p><b>0300 456 5557</b>  <a href="mailto:nstenquiries@citb.co.uk">nstenquiries@citb.co.uk</a></p>
<p><b>CITB National Specialist Accredited Centre</b> VQ assessment and delivery of OSAT and EWPA support</p>	<p><b>0300 456 5561</b>  <a href="mailto:enquiry.nsac@citb.co.uk">enquiry.nsac@citb.co.uk</a></p>
<p><b>CSCS Helpline</b> For all CSCS Card enquiries</p>	<p><b>0344 994 4777</b>  <a href="http://www.cscs.uk.com">www.cscs.uk.com</a></p>
<p><b>CSCS Health, Safety and Environment Test</b> Booking centre for the Health, Safety and Environment Test</p>	<p><b>0344 994 4488</b>  <a href="http://www.citb.co.uk/Cards-testing">www.citb.co.uk/Cards-testing</a></p>
<p><b>Build UK</b> Build UK provides a strong collective voice for the contracting supply chain in construction. Bringing together 27 of the industry's largest Main Contractors and 40 leading trade associations representing over 11,500 Specialist Contractors.</p>	<p><b>0844 249 5351</b>  <a href="http://www.builduk.org">www.builduk.org</a></p>



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