



Membership Benefits and Services

This presentation gives information on the full range of Benefits and Services available to members of the Association. It also sets out the objectives of the Association as defined by the Board. If you require any further information on any item or have any suggestions for improvements or additions, please advise the Secretary.

Contact details

The Drilling & Sawing Association Ltd.
Unit 3, Brand Street
Nottingham
NG2 3GW
Tel: 0844 879 3452
E-Mail: dsa@drillandsaw.org.uk

As a member this is what you receive:

Membership Information

- Association Logo
- Vehicle Stickers
- Membership Certificate
- Code of Conduct
- Meeting Minutes (see also Section 10)
- Insurance Cover (see also Section 8.2)

Publications and Information

- Concrete Cutter Yearbook
- Newsletters
- Draft Policy Documents on Health & Safety, Drugs & Alcohol, Environment, Equal Opportunities
- Daywork Rates
- Guide to Drilling & Sawing Techniques
- Rates of Pay
- Lost / Stolen Plant

Publicity

- DSA Website
- Trade Magazines

Build UK

- Industry Representation
- Helplines
- Adjudication Service
- Newsletter
- Construction Initiatives

Safety Services

- Risk Assessments / Method Statements / COSHH Assessment
- Code of Safe Working Practice
- Accident Reporting
- DSA Safety Club

Training/Accreditation

- SAP Scheme
- Training
- NVQ Assessment
- CSCS Cards
- Induction Training

Group Buying

- Insurance Schemes
- Liability Insurance
- Vehicle Insurance
- Debt Collection
- B & CE

International Liaison

- Tolerances

Meetings

- Regular meetings in the association and celebrations

Directory of Services

Please note that it may be possible to supply members with documentation or information by Hard copy, i.e. post or e-mail, Computer USB / CD, etc. However, a range of documentation is now available to members on our website by visiting the members page. Where it is suggested that you contact Training & Assessment Consultants Ltd., the details are:

Training & Assessment Consultants Ltd.

Unit 3, Brand Street
Nottingham
NG2 3GW
Tel: 0115 985 2455
E-mail: info@tacltd.org.uk

Objectives of the Association

The primary objectives of the Association as agreed by the Board are to:

- Represent Drilling and Sawing Contractor members within the Construction Industry generally.
- Liaise with other bodies within the Construction Industry.
- Improve the commercial relationship between specialist subcontractors and our main contractors.
- Publicise the activities of the Drilling & Sawing Association through various media.
- Promote the use of Drilling and Sawing Techniques within the Construction Industry.
- Promote membership of the Association and establish criteria for membership.
- Establish a Board of Directors and / or Committees to represent the members.
- Arrange regular meetings where members can exchange views.
- Provide a forum for liaison between contractor and supplier members.
- Make Training and Certification Schemes available for members within the overall Construction Industry arrangements.
- Supply members with ongoing information on a range of safety, technical, commercial and legal matters, including changes in legislation. Provide suitable helplines.
- Provide members with the benefits of group purchasing and discount schemes.
- Supply draft documentation to meet legal requirements.

Membership Information

Use of DSA Logo

The DSA logo is available in hard copy or by e-mail, and members are asked to include this on all letterheads, advertisements and other documentation.

Vehicle Stickers

Stickers showing the DSA logo are available in a range of sizes, and members are asked to fix these to all vehicles.

Membership Certificates

Certificates are issued annually following payment of the subscription and also to new members.

Code of Conduct

This provides a code under which members of the DSA are expected to operate in relation to other members and the market place.

Meeting Minutes

Members are circulated with copies of the minutes of the Annual General Meeting and all Board Meetings for information. See also item 10.

Insurance

The Association checks that all contractor members hold current Public & Employers Liability cover. See also item 8.2 for details of Insurance Schemes available to members.

Publications & Information

The "Concrete Cutter" Yearbook. This yearbook is published annual in print and as an e-book.

Newsletters & Bulletins

These are circulated approximately every 2-3 months to all members giving general information on items such as safety, employment, training, card schemes, insurance and any other matters that may be relevant to members in running their businesses.

Draft Policy Documents

These are guideline documents which may be used by members where there is a legal or client requirement to provide this information. They should be adapted by members to suit their own particular requirements. If necessary, legal advice should be sought. Documents are available covering:-

- Health & Safety
- Drugs and Alcohol
- Environment
- Equal Opportunities
- Medical Questionnaire

Daywork Rates

Annually the DSA publishes a set of Daywork Rates covering equipment used in the Drilling and Sawing Industry.

Guide to Drilling and Sawing Techniques

This leaflet is a basic guide to the various techniques and applications, intended principally for potential clients and others in the Construction Industry. Available in hard copy and on our website.

Rates of Pay

Annually the DSA publishes information on the Rates of Pay, etc. agreed within the Working Rule Agreement of the Construction Industry Joint Council.

Stolen / Lost Equipment

Where items of equipment are lost or stolen, the DSA can arrange to circulate details to all members and publish information on our website.

Publicity - DSA Website

We have our own website at www.drillandsaw.org.uk. This contains a "Members Services" Area which is accessible only to DSA Members via a username and password. The following information and documentation can be viewed and downloaded by members.

- Meeting Minutes
- Newsletter
- Membership Benefits
- Safety Documents
- Codes
- Policy Documents
- Build UK/ AICA Information
- International Documentation

Also available on the main website are:-

- A full list of members by regions
- Details of customers' services
- Information on drilling and sawing techniques
- Copies of our Concrete Cutter Journal
- Details of our Training and Accreditation Facilities.

Trade Magazines

Periodically the DSA provides information to Construction Industry trade magazines on our activities in support of promotional features. It is entirely at the discretion of members whether they support these features with advertising.

Build UK - Industry Representation

The DSA are members of Build UK which acts as a trade body for specialist contractors within the Construction Industry and provides representatives on a range of bodies including CITB, CSCS, JCT, etc.

Helplines

Through the Build UK, the DSA members have access to Helplines / Advisory Services covering:

- Health & Safety
- Industrial Relations
- Legal & Contractual
- Business & Tax.

Details of how to contact the Helplines are available from the DSA office. Basic enquiries are usually free, but charges may be made for in depth support.

Adjudication Services

The Build UK provides free access for our members to the Association of Independent Construction Adjudicators (AICA) - an independent adjudication service which is experienced in dealing with specialist contractor disputes. Further details available from the DSA office.

Newsletters

The Build UK publishes its own newsletter called "Newsline" approximately every two months. The DSA distributes copies to all members free of charge.

Construction Initiatives

The DSA supports Build UK initiatives such as the "Fair Payment Charter" and no retention policy.

Safety Services

Risk Assessments / Method Statements / COSHH Assessment
The DSA provides basic Risk Assessment & Method Statement template documents for the range of drilling and sawing activities. These can be adapted to suit a particular job / site environment. Also available is a draft layout for a COSHH Assessment.

Code of Safe Working Practice

Members receive 3 free copies of the DSA Code of Safe Working Practice which provides a comprehensive statement of safe working practices in the Drilling and Sawing Industry, and is updated periodically. Further copies can be purchased.

Accident Reporting

Annually the DSA gathers accident statistics from the members as part of an Accident Survey carried out by the Build UK. This enables us to monitor safety performance within our industry and to promote it to clients and insurers.

DSA Safety Club

This service offers an information and advice line, updates to health and safety developments, annual health check, safety management systems and will also act as your competent person. If you would like to join the club or discuss in more detail please contact the DSA office.

Training/Accrediation

Apprenticeship Scheme

The apprenticeship scheme covers the main Drilling and Sawing activities within the NVQ Diploma qualification with optional modules available. Intakes are scheduled every 8 weeks with an SAP programme. On-site assessments between 12 and 18 months followed by full qualification and skilled DSA CSCS card. All modules are grant funded, for more information please see attached document 'initial interest memo'.

Training

The DSA employs an external firm - Training & Assessment Consultants Ltd. - to provide a range of training services, including:-

- SAP Training
- NVQ Assessment
- Development of Training Plans
- Provision of Training in Specific Areas, i.e. Scaffold Tower, Confined Spaces, etc.

Any queries related to Training, NVQ Diplomas or CSCS Cards should be raised with DSA Ltd.

NVQ Assessment

The DSA has, in conjunction with the CITB, developed an NVQ Level 2 Diploma specifically in Drilling and Sawing. The DSA has also set up a scheme whereby Training & Assessment Consultants Ltd. provides our Assessment Centre, acts as our qualified assessor and will arrange for registration of candidates. If you require an NVQ Level 2 Diploma for your operatives, contact either the DSA or TAC office. Now, the only route to a CSCS Card is via an NVQ Diploma, but CITB grants and special funding are available for this process. There may be optional routes whereby experienced workers can obtain an NVQ Diploma.

CSCS Cards

In conjunction with the CSCS Scheme Management, the DSA has assisted in the provision of a CSCS Card specifically in Drilling and Sawing. There are currently 3 types of cards:

- **Red** Trainee (3 year card)
- **Blue** Skilled Card
- **Gold** Supervisors Card

These cards are now issued directly from DSA, applications can be found on the website.

<https://www.drillandsaw.org.uk/card-checker>

Induction Training

Training & Assessment Consultants Ltd. can provide an Induction Training Programme for new employees, which assists towards an NVQ Diploma in Drilling and Sawing.

Group Buying

The DSA has recently started to look at areas where our buying power as a group can bring benefits to members, particularly the smaller firms.

Insurance

Liability Insurance

An exclusive Insurance Scheme for Liability Insurance is available to DSA Members. This scheme should offer practical and financial benefits when compared to the open market. The scheme is operated by BHIB and WW Group. Details can be found on the website.

Vehicle & Plant Insurance

BHIB and WW Group can also provide members with plant cover and vehicle fleet cover on advantageous terms.

Debt Collection

Any member wishing to use an outside agency to collect a specific debt or debts can contact the DSA Office who have details of a firm offering a nationwide service.

B & CE

B & CE provide an employee benefits package which includes:

- Stakeholder pension
- Accident Cover
- Life Cover
- Employee Healthcare
- Holiday Pay

International Liaison

The DSA are members of the International Association of Concrete Drillers and Sawers (IACDS) which meets annually in different countries and provides a forum for:

- Promoting the use of drilling and sawing techniques worldwide.
- Exchanging technical and other information.
- Defining common standards.
- Improving international co-operation.

Tolerances and Machine Standards

IACDS has produced documents defining accepted tolerances and machine standards for drilling and sawing work which are available to members of the DSA. See the Members Services Area on the DSA website.

Meetings

AGM - As a member you are obligated to attend the Annual General Meeting, held usually in May. Information is provided near the time with location and exact date.

Board Meetings - Directors meet on a quarterly basis at various locations.

Supplier Meetings - Suppliers are invited to meet to discuss industry standards, new equipment and state of the industry. Arranged as and when needed.

Extraordinary Meetings - Arranged to discuss urgent industry topics.

Christmas Party - Held at various locations, all members are invited to attend and details are sent nearer the time.